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# Analytics Canvas Tutorial:

## *How to connect to Google Sheets*



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### Overview

Welcome to Analytics Canvas's tutorial. This is one of a number of detailed tutorials in which we explain how each feature within Analytics Canvas works, with additional context to help you understand it better, and to use it to best suit your own needs.

### Authorizing Access

If you haven't done so already, authorize the access of *Analytics Canvas* to Google Sheets on your computer.

To authorize Google Sheets access:

Step 1. Select "Authorize New Account" and then "Google (GA, Sheets)".

Step 2. Select "Read Google Sheets from Google Drive" and click the "Authorize" button.

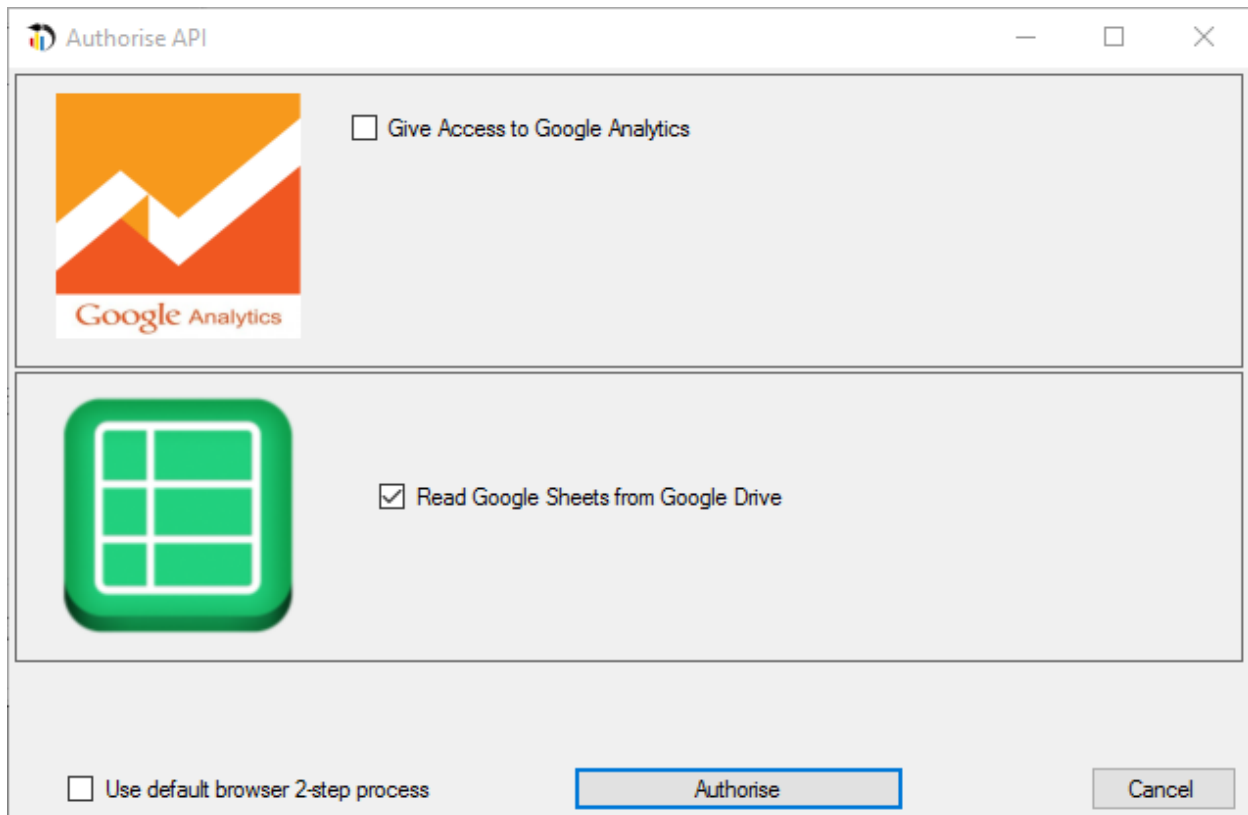


Figure 1: Authorize Google Sheets access

Step 3. *Analytics Canvas* will redirect you to Google's website, where you can log in with your credentials and grant the permission to *Analytics Canvas* to access your Google Sheets data. Note: You can revoke Google Sheets access at any time.



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### Connecting to Google Sheets data

To connect to Google Sheets data:

Step 1. Select “Google Spreadsheet” from the New Source menu.

Step 2. Select the profile(s) from which you want to extract the data.

Step 3. Select a Google Sheets file that you would like to import.

Step 4. Select data to import from Google Sheet, and click “OK”.

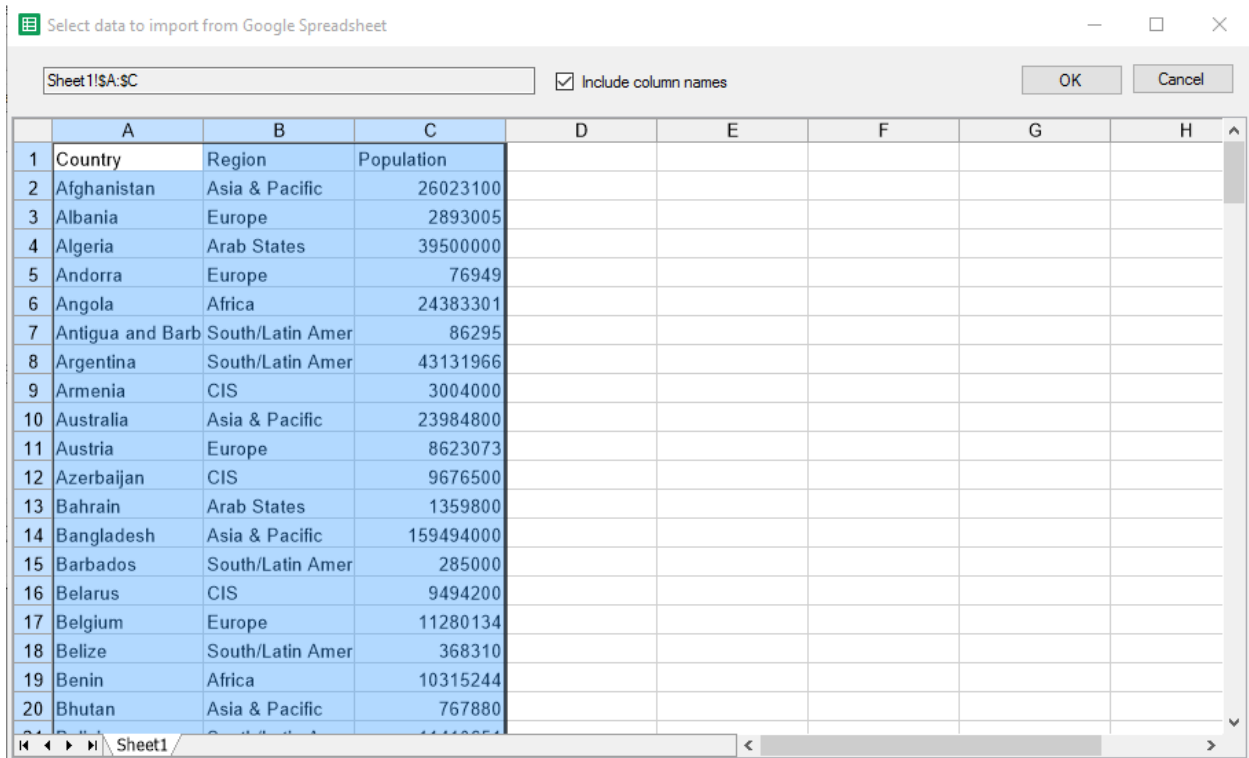


Figure 2: Import Google Sheets data

Analytics Canvas will create a Google Sheets import block on the Main Canvas.

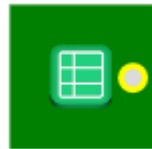


Figure 3: Google Sheets Import Block

### Conclusion

Thank you for reading this tutorial. We invite you to continue with the tutorial training to learn more about using Analytics Canvas.